

Dear Parents and Carers

We currently have one vacancy for a parent local governor to the Local Governance Committee (LGC). The LGC is made up of elected parent governors, elected staff governors, and governors who are appointed by OWN Trust. The LGC is there to support and challenge the school about the education of our children and to be the link with stakeholders.

All local governors, whether appointed or elected, are required to have a DBS (Disclosure and Barring Service) clearance. Anyone who fails the DBS clearance checks cannot be involved in school governance and any appointment or election would therefore be void.

### **About the role - FAQs**

*What does the Local Governance Committee do?*

Ultimate responsibility for the school's statutory duties rests with OWN Trust but the LGC is our 'boots on the ground'. The LGC's role is to challenge and support the school, making sure all the children in our care are safe, well and happy, and that they are supported to make good educational progress.

*What's the time commitment?*

- 20-25 hours per year. This comprises three termly meetings per year, 3 monitoring visits per year, and training to help you carry out the role. You may be asked to take on a monitoring role for one of our portfolio areas (Quality of Education, Finance, Safeguarding, SEND, or Premia) and that would be a further 4-6 hours per year.

*What do local governors do?*

- We meet formally as a Local Governance Committee once each term to monitor standards, receive reports on the quality of education, curriculum and finance, to approve school policies, and to be a sounding board for the Head.
- Sometimes you might meet with LGC members from other schools in the Trust to share what we know around key areas such as safeguarding, SEND, PE/sports or certain curriculum areas.

- Local governors ensure the voices of stakeholders (pupils, staff, parents and local community) are heard and considered.
- We work closely with the trustees, central team and other schools in the MAT to take forward our vision for the school and make recommendations to trustees about what is best for Woodston Primary and our children.
- Between meetings local governors are encouraged to visit the school as often as they can to join learning walks and lesson visits, assemblies, events and trips, so they know what is happening in school. This might be just to become more familiar with the school, or to look at something in particular or to meet with a member of staff about an area of the curriculum; you might join a 'learning walk' or visit a lesson to see teaching happening; you might attend an assembly or event or help on a trip. For some things it might be a telephone call or virtual meeting, for others a visit to the school, before reporting back to your fellow governors.
- All governors have a school email account, training offer and access to the website page where documents for meetings etc are posted and shared.

*Still interested in standing for election? Just follow the link or scan the QR code to fill in a nomination form.*

<https://forms.office.com/e/Qdm1yVj792>



If you would prefer to submit your nomination on a paper form, please ask the school office to print one for you.

Yours sincerely

Mrs Becky Ford

Headteacher