

Friday 1st March 2024

Dear Parents and Carers,

Re: CEO Interviews at Woodston next week.

I am writing to inform you that Woodston Primary School are hosting the interviews for the appointment of a new CEO. The interviews take place on Monday 4th and Tuesday 5th March.

Please note we will have a very high volume of visitors to school, as part of the process. On Monday, in particular, there will be a lot of cars accessing the site and needing to park. Please avoid bringing your cars up the driveway, if possible, when dropping off and collecting your children. This will help ease congestion and be much appreciated. We may direct visitors to the community car park near Belsize nursery, to accommodate any overspill.

I would like to reassure you that all visitors will be subject to our usual safeguarding checks, and staff will inform the children that interviews are taking place. The children will see a lot of smartly dressed adults in school, but there will not be any disruption to their normal daily routines. They will probably think we are having another inspection! You may choose to talk to your children about the visitors, and remind them before school on Monday morning, but please don't worry if you forget as staff will be on hand to support.

If you have any questions or concerns then please do not hesitate to contact us, but in the meantime please join me in sending our very best wishes to the panel, who have this difficult job to do. We have had a very high calibre of applicants and a strong field, so I am sure they will be successful and will write to you as soon as possible to update you on the outcome.

Thank you, as always for your support.

Yours sincerely,



Becky Ford
Headteacher