



Woodston Primary School

# SEND Offer Information Report

'SEND is everybody's business'



## A GUIDE TO OUR PROVISION 2020-21

### School Background

Woodston Primary School currently has 540 pupils on role. The school operates three classes (90 pupils) in the following year groups: Reception (1<sup>st</sup> year of Primary school), Years 1, 2 and 4. Currently we have two classes (60 pupils) in years 3, 5 and 6. Moving forward, each new Reception intake will be 90 pupils instead of 60 and school will grow to 630 pupils in future years. To support pupils directly the school employs Teachers, Teaching Assistants (TAs), a Learning Mentor, a SENCo, a Family Support Officer, SENCo Assistant, Family Support Assistant and Midday Supervisors. We also have a Sports Leader and often Trainee Teachers on placement. The school has pupils with a range of medical conditions, disabilities and learning difficulties, including hearing or Visual Impairments, Autistic Spectrum disorder, mobility difficulties and Speech and Language disorders/delays.

### Who can I speak to about my child?

Talk to your child's Class Teacher as a first port of call. They can give you details about how your child is getting on and arrange for extra support or materials if needed. You can also arrange to speak to our Special Educational Needs Co-ordinator (SENCo) if you wish to share information or your concerns about their health, well-being or educational progress. We try hard to operate an open-door policy here and work collaboratively, so no concern or query is too small to raise.

The school SENCo at our school is **Mrs Laura Hurrell** who is in school every day, apart from Friday.

You can also discuss any concerns or make enquiries with our Headteacher, Mrs Jacki Mitchell.



### How does the school identify children with special educational needs/disability (SEND)?

Teachers or support staff may raise concerns directly with the SENCo. She will carry out observations, any suitable assessments where available, contact other professionals and very importantly meet with Parents/Carers as well as staff.

Monitoring of Reading, Writing and Maths takes place by Subject Leaders each half term.

### How will the Woodston Primary School support my child?

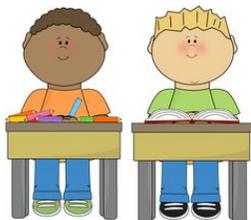
Pupil targets, termly provision and behaviour support plans (if applicable) will be shared and reviewed by Class Teachers in partnership with Parents during a termly 'Structured Conversation'. If your child has an Education, Health & Care Plan this will be reviewed with you by the SENCo annually. Other professionals involved with your child will also be invited to this review.

To make sure support is effective, individual pupil progress in core subjects is tracked and outcomes of intervention work are analysed for all pupils in the school. This is overseen by the Headteacher. We work hard to ensure that we have a good picture of what is working or when a child is struggling. The SENCo also liaises with Class Teachers to discuss progress outside of core subjects such as with fine motor skills, social skills or speech and language.

As well as their teacher your child may work with a Teaching Assistant (TA), Learning Mentor, Nurture TA or Speech and Language TA. This will be in the classroom or sometimes in work areas in other parts of the school. Sometimes this may also include a dedicated member of staff during lunch breaks to support a child.

### How will the curriculum be matched to my child's needs?

All lessons are differentiated appropriately to help all our pupils reach their next steps. This may be by the kind of activity, the level of adult support, occasional peer support or the use of particular resources and equipment. We like to offer pupils choices in their work and allow them to aim high, so they have regular opportunities to select which level of task, with support where needed. Seniors leaders look at pupils' work throughout every term to monitor that appropriate differentiation is in place.



Within the classroom adult support is allocated by the teacher, based on the activities set for each lesson. A lesson may involve short bursts or extended periods of adult support, either individually or in small groups. Extra support outside of core lessons, in the form of intervention sessions, is allocated according to a pupil's current attainment, communication and interaction, social, emotional and mental health needs. This is decided between the teachers and the SENCo on a half-termly basis.

### What opportunities are there to discuss my child's progress?

Our Parents' Evenings ensure that all parents, pupils and teachers have a chance to discuss progress in detail and agree on targets together. This is part of our cycle of 'Assess, Plan, Do and Review' (APDR) and is recorded in a personalised APDR document. However, teachers can be contacted at any time in the school year as we are happy to arrange opportunities to meet before or after school as part of our efforts to be as open as possible. Meetings with the SENCo can be arranged via the school office if you wish to discuss progress, support or concerns.

*Ever since XX joined Woodston, I can not fault the level of care and support X has received. We are very grateful for all the staff do!*

Year 3 parent

*School have been very thorough in discussing options with us and pro-active in changing provision to make our little girl thrives whilst at Woodston.*

Year 6 parent

### What support is there for my child's overall well-being at Woodston Primary School?

Teaching across the curriculum and our focus on pastoral care support pupil well-being and we continue to strive to ensure all pupils have a positive and fulfilling experience here. We also have a robust approach to behaviour management and a zero tolerance of bullying. We understand that children may find difficulty with the development of their social skills at times and we work hard to support this through peer support and through our PSHCE work. We also have a Family Support Officer and Assistant, a Learning Mentor and a dedicated Nurture TA who can support pupils who are struggling with their emotions, social skills, self-esteem and bereavement on a 1:1 or group basis. This includes both planned interventions and reactive opportunities, as needed.

Some pupils may require an Individual Health Care Plan and extra resources to help them with managing medical conditions, we work with the School Nurse and other Health professionals to make this support effective. We will always make adjustments to ensure that the pupil can attend as much schooling as possible and stay safe.

### How can my child share their views?

All pupils are encouraged to share their views within the classroom and via their School Council representative. Pupil discussion groups are held with various staff members to gather views on a variety of aspects over the course of the year. All pupils with an identified SEND need complete a termly 'One Page Profile' with an adult in school. Pupils attend their Educational Health Care Plan

Annual Reviews and their views are noted either by being written, scribed or drawn. Pupils also attend their Parents' Evenings so they can discuss their progress, needs and next steps.

### What specialist services and expertise are accessed by the school?

#### *Local Authority Services:*

Advisory Teacher Service (Autistic Spectrum Disorder, ADHD, Hearing, Visual or Physical impairment)  
Parent Partnership Service

#### *NHS Services (often provided at the school):*

Paediatric Physiotherapy  
Occupational Therapy Service  
Speech & Language Service  
Community Paediatrician  
School Nurse  
CHUMS

#### *Independent Services:*

Educational Psychology  
Support for Learning Ltd  
Futures in Mind

#### *Charity Operated Services:*

Sleep Right  
Parenting support programmes (including Webster Stratton and Triple P)  
Reach for the Stars and Winston's Wish counselling  
Barnados parenting support workers

The SENCo, Family Support Officer and Assistants are able to refer your child to all of these services. If you wish you can ask your GP to refer you to those operated by Health and your GP may ask the school to offer some information to support the referral.

### Does Woodston have any specialist provision?

No, however we will have three members of staff whose roles are to support Communication and Interaction, Social, Emotional and Mental Health Needs for identified pupils. These staff members access relevant training to support identified school need.

### How are staff at Woodston Primary School helped to work with children with SEND and what training do they have?

- Mrs Hurrell is responsible for supporting Class Teachers in how they support pupils with SEND. She is due to complete her National Award for SEN Co-ordination (NASENCO) in October 2020 and has also recently attending ELKLAN training to support effective provision of pupils with Speech and Language Communication needs.
- Training for our staff has recently included 'What is the Graduated Approach?', Word Aware training, Attention Autism, Understanding Language, British Sign Language (Level 1), Working Memory and an introduction to Mental Health.
- Our Teachers and Teaching Assistants do not currently have qualifications in specialist areas but many have experience, training and expertise in various areas relating to meeting additional needs.
- Our SaLT TA has completed the ELKLAN 'Speech and Language Support for 5-11s' Level 3 qualification.
- From September 2020, our Nurture TA will be attending relevant training to support their role within school.
- Over the next academic year, we will be engaging in training linked to effectively supporting children with Hearing Impairments, a diagnosis of ASD and Attachment disorders.

### How is the school accessible to children with SEND?

Lessons, visits and residential trips are organised in a way that allows all the members of each class to be able to participate. We are dedicated to over-coming barriers to pupils joining any of our extra-curricular clubs. We will make all reasonable adjustments to ensure that no child misses out due to additional needs. This may be achieved by altering the design of activities, the location or the level of support available.

Class Teachers will liaise with Parents and Carers on suitable adjustments to improve access to activities for their child if things prove challenging. If a personal risk assessment is needed for a pupil to access in-school or off-site activities then this will be shared with Parents/Carers for feedback. If a pupil has an additional need that needs to be carefully supported on a school trip the teacher will meet with parents beforehand to talk through how to best support and what extra arrangements may be needed.

We have lifts, ramps, disabled toilets and extensive and varied IT equipment throughout school.

More information can be found in our Disability Access Policy.



## How are the school's resources allocated and matched to all pupils with SEND?

Overall budget decisions are made by the Headteacher and Governing Body. The SENCo makes recommendations and requests as needed. We have a Governor who oversees that the SEND policy is implemented, to support the SENCo and ensure that Inclusion is considered in decision making processes. This Governor is due to be appointed at the first Governors meeting in the Autumn term due to the retirement of the current one.

The budget is firstly allocated to the commitments outlined in EHC plans and in delivering actions recommended for individuals by professionals e.g. a 1:1 language programme. Intervention programmes for pupils who are in need of a targeted form of support is allocated based on assessments of their current attainment and recent progress and this decision is made by the SENCo in liaison with teachers and overseen by the Headteacher. Each year we replace and add to specialist resources such as weighted equipment or seat cushions. If any resources have been recommended by a specialist, these will be purchased as soon as feasible. Different children require different levels of support. As part of this decision making, we identify and plan to address barriers to learning and/or social inclusion through meetings held each half-term with the SENCo, Phase Leaders and Class Teacher.

So that pupils, parents and carers are actively involved, resources will be discussed at the termly 'APDR' meetings, where a review of provision for your child, including any intervention groups will take place. For those with an EHC Plan the Annual Review meeting includes discussions on if the current provision is working well.

### How will my child be supported in joining Woodston Primary School?

Our Early Years staff visit local pre-school settings to introduce themselves to children and receive information. An information evening is held for new to Reception parents and 'play visits' are held in the summer term. In September, 'home-school' visits are made by staff to allow for individualised discussions.

Where parents or previous settings share SEND concerns then a Transition meeting is arranged with Parents/Carers and the SENCo before the pupil starts. Either before the transition or if not possible soon after, the SENCo will seek to discuss needs with any professionals involved with the child.

If pupils join us in other year groups we will phone the SENCo at their previous school for a hand-over of information and meet with parents to find out how we can support a pupil with needs. We can offer tours and short sessions at the school prior to starting if needed.

### What will happen when my child leaves the school?

When pupils are set to move to another school setting, the SENCo will contact the receiving school to pass on key information and discuss with parents any arrangements they would like to be made to aid the move.

When pupils are set to move to Secondary School the SENCo will arrange for pupils to participate in any transition events held by the receiving school and contact the school to pass on all relevant information.

As pupils move within the school each year they all participate in 'move up' days to meet their next teacher and support staff. Additional arrangements e.g. 'Social stories', photo books or extra-time, can be made for pupils who are likely to find moving up challenging. Teachers also meet with the pupil's receiving teacher and TA at the end of the school year to discuss their needs. The SENCo may also form part of this meeting.

### How can parents/carers give feedback?

We are always keen to hear feedback and you can give this in person, by email or in writing if you prefer to the teacher, SENCo or Headteacher. If you have any concerns or wish to discuss issues that have arisen they can meet with you at any point in the year or ring so that solutions can be found by working together.

### External support for information/advice

- SEND Information Advice Support Service - Tel. 01733 863979  
Email: [pps@peterborough.gov.uk](mailto:pps@peterborough.gov.uk)
- Peterborough LA Educational Psychology Open Access Consultation Service - Tel. 01733 863689
- City Council SEN Website including the Local Offer:  
<https://fis.peterborough.gov.uk/kb5/peterborough/directory/localoffer.page?familychannel=8>

## Alternative arrangements and considerations during COVID-19

These will be continuously reviewed and adjusted based on current Government Guidance

From September 2020, the Government announced plans for all children to return to school on a full-time basis.

Following the guidelines provided by the government, which can be found at this website:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Woodston will be providing the following:

- Children will be taught in year group 'bubbles'.
- Each bubble will have set Teachers and Teaching Assistants assigned to it.

Children will have access to their relevant curriculum through planned lessons, set by Class Teachers, which take into account the need for a 'recovery curriculum', to cover any knowledge and skills missed during the Covid-19 pandemic school closure, as well as any well-being needs children may have.

**The offer shown below applies to any children that may need to be taught remotely.**

As stated in the Government guidance:

*'Where a class, group or small number of pupils need to self-isolate, or there is a local lockdown requiring pupils to remain at home, we expect schools to have the capacity to offer immediate remote education'.*

Should there be a case for children to work from home, Woodston will ensure:

- Work will be set by Class Teachers. It will take into account the needs of the pupils in their classes and will follow a well-sequenced curriculum so that knowledge and skills are built incrementally, with a good level of clarity about what is intended to be taught and practised in each subject.
- Class Teachers will set work and provide resources for individual pupils with an EHCP relating to the outcomes/targets on their EHCPs.
- Our SaLT TA will continue to make contact with parents and offer advice and resources as needed.
- We will provide printed resources, such as workbooks and worksheets for pupils who do not have suitable online access.

Parents of pupils with SEND may continue to require our support at this time. The SENCo and Class Teacher(s) are contactable via phone.

Resources that support our pupils' SEND needs have been uploaded on to the school website in the SEND section. These will continue to be updated throughout the school year.

Children will have access to all provisions as listed in the year group Provision Map and Individual pupil 'Assess, Plan, Do, Reviews' (APDR) documents.

- Any interventions will take place within bubbles and these will be delivered following Government social distancing guidelines and hygiene.
- Children will have access to break out spaces, should they need time out of their classroom for any reason relating to their SEND needs.
- Children will have access to Behaviour Support Plans should they need one.
- APDR documents will continue to be in place for children with identified SEND needs. Opportunities to discuss the content of these documents and to gain Parent/Carer voice will continue to be offered face-to-face, over the phone or virtually.
- EHCP Annual Reviews or meetings will be held via Zoom/Microsoft Teams/Telephone call with professionals and parents.
- Outside agencies will begin providing interventions within school or online via Zoom/ Microsoft Teams/Telephone calls, where necessary, following all guidance on social distancing and hygiene.